

**Minutes of Clungunford Parish Council
September 2020**

Clungunford Parish Council met on **Wednesday 9th September 2020 at 7pm** in Clungunford Village Hall with social distancing observed.

Present: Chairman: Cllr Jonathan Roberts; Cllr Keith Arbery; Cllr Mary Bason; Cllr Elizabeth Lyster; Cllr Rob Rees; Cllr Neville Rollason; Cllr Christine Tinker; Cllr Mike Tucker.

Attending: Shropshire County Cllr Nigel Hartin

Clerk: Mr Max Maxwell

Business

27. Declarations of interest.

There were none.

28. Apologies

Apologies were received from Cllr Anne Gledhill.

29. To agree the minutes of the last meeting.

These were agreed and signed by the chair.

30. Matters arising from the previous minutes.

- The Chair welcomed Cllr Tinker to her first full council meeting.
- The clerk updated the council on the application to place a memorial bench in Shelderton. The applicant is awaiting a site inspection by Shropshire Council.

31. To agree future arrangements for Parish Council meetings during the COVID-19 pandemic.

The council discussed future meetings. Although it may be strictly legal to hold the council meetings in a COVID-19 secure venue, the council will need to consider if this is the best way forward during the pandemic. The council resolved to review the situation two weeks prior to the next council meeting and decide whether to meet in person or hold the meeting over Zoom video conferencing.

32. To consider contingency planning by the Parish Council in order to provide community support during any potential local/national lockdown.

Cllr Lyster raised the possibility of further requirements to assist residents over the winter if there is a serious second wave of COVID-19 infections. Following discussion of measures that had previously been put in place, the council agreed that Cllrs Lyster and Tinker would develop plans for coordinating support. They will draw on information already held by Cllr Roberts.

Action: Cllr Roberts to provide this information to Cllrs Lyster and Tinker.

33. To consider organising community event/s to support morale during the winter months.

Cllr Lyster proposed that the council help organise some activities over the winter to help maintain community spirit during the pandemic. While the council recognised that group activities would be difficult because of social distancing regulations, they could arrange to put Christmas lights on the village green and organize a winter photography competition.

Actions: Cllr Lyster to arrange photo competition for inclusion in the November Gunnas Gazette. Cllr Roberts will look into Christmas lights.

34. To review arrangements for dealing with planning applications outside of full council meetings.

The council had historically introduced the practice of dealing with planning applications that fell between full meetings by email. This prevented the council from receiving any representations from the public to assist in their decision making.

After discussion, the council agreed that all planning applications will be dealt with either by:

- i) the full council; or if the full council does not meet before the application deadline,
- ii) an ad hoc planning committee that has delegated powers to agree planning comments. This committee shall be chaired by the council chairman or vice-chairman and shall have no fewer than five members (who may be any councillor). The committee shall hold its meetings in public with the statutory three days' notice.

35. Report from the ad hoc planning committee held on Thursday 27th August 2020.

The council noted the comments from the ad hoc planning committee and agreed the minutes which were signed by the chair.

36. To consider any response to Shropshire Council's Draft Housing Strategy (2020 -2025) – consultation.

The council agreed that no comments were required to this consultation.

37. Correspondence.

- Email request for support from Hope House Children's' Hospice.

The council resolved that it would not provide any grant to Hope House but would give some publicity to their request for support in the next Gunnas Gazette.

38. Finances.

Payment to the Heart of Wales Line Travellers' Association (HOWTLA) membership for 2020 - £18 – was agreed.

39. Parish matters.

- Cllr Lyster informed the council about availability of mental health counselling and agreed to put the information in the Gunnas Gazette and on the council website.
- Cllr Rees noted that a public footpath footbridge near Little Common has been washed away. He will report this to the county council.
- Cllr Rollason reported damage to the bridge at Shelderton from a fallen tree. The landowner will be contacted to remove the tree.
- Cllr Roberts reported that the council will need to find a replacement grass-cutter for the green. Cllr Lyster indicated that Simon Lyster may be able to fulfil this role.
- The clerk raised a request from a parishioner to clear the flood arches at the side of the bridge over the Clun. The council agreed to write to the Environment Agency to request this action.

40. Date of next meeting.

The next meeting will take place on **Wednesday 11th November 2020 at 7pm**. It will be held in the village hall or via video conference.

The meeting concluded at 8.30pm

Max Maxwell
Clerk to Clungunford Parish Council

clungunfordparishcouncil@gmail.com
www.clungunford.com

(01588) 661044