

Trustees' Annual Report

1st January 2019 – 31st December 2019

Registered Charity No. 503829

1. Clungunford Village Hall exists for the benefit of the residents of Clungunford and the surrounding district, providing an area in which social, cultural, educational and recreational activities can take place.

The way the hall is run changed in 2019.

2. In April a new constitution was agreed and new trustees elected to run the Village Hall charity. The charity absorbed some of the functions and responsibilities that had previously been overseen by Clungunford Sports & Social Club (CSSC), which resulted in a single governance framework to manage the hall and deliver its activities. The trustees pay tribute to all the individuals who kept the village hall and CSSC running over many previous years. We hope that recent changes will safeguard the hall and community activities for the next generation.

3. As part of the governance changes at the hall, the new trustees set up a Community Interest Company (CIC) in 2019 that is a subsidiary of the charity. This company operates the 'Gunnas Bar' in the hall as a community enterprise with a pub alcohol licence. All profits from the bar are returned to the hall to fund its upkeep and activities.

4. The trustees have introduced a number of policies to assist in proper management of the charity. These documents can be found at www.clungunford.com along with the charity's constitution.

The hall has been extensively renovated and modernised in 2019.

5. In 2018 the hall committee was successful in obtaining funding that was used in 2019 to completely refurbish the Main Hall and new East Room. This included new modular staging, a moveable wall to provide flexibility between the spaces, and state-of-the-art stage lighting and A/V equipment. In addition, 2019 saw the renovation of the bar area to a very high standard with most of the work being done by volunteers.

6. The trustees inherited two significant health and safety concerns with regard to the building and estate. Therefore, significant funds were used to update old unsafe electrical wiring, and to replace the unsafe oil tank.

7. Work began in 2019 to open up the area at the side of the hall that has been home to building rubble for years. This area was cleared in 2019 and funds have been allocated to turn it into a gravelled 'garden' area with picnic seating and planting. This work will be completed in 2020.

We have increased the use of the hall in line with the charity's objectives.

8. Developments at the hall in 2019 ensure that the space remains safe and functional for a wide range of activities. In 2019 the hall management committee was directly involved in:

- Running the Gunnas Bar, which is open four nights a week, plus special occasions
- Arranging regular Arts Alive performance events
- Hosting regular Flick in the Sticks events
- Organising Saturday Night dances
- Organising a thank-you event for volunteers
- Providing a Seniors' Christmas Lunch
- Organising the viewing of live TV sporting events
- Promoting the hall as a wedding/funeral/private hire venue
- Putting on a Christmas pantomime

9. In 2019, the Trustees introduced a new on-line booking process for the hall, with a sliding scale of charges and new terms & conditions. Activities that took place prior to the renovations continued in 2019, such as:

- Clungunford Bowling Club (which will operate the bowling green under licence from the charity)
- Clungunford Village Choir
- Two local gun clubs/sports leagues
- Tuesday night bingo
- coffee mornings
- Drama rehearsals
- Private hire/parties

10. We are pleased that a number of new users also provided additional services and activities in 2019, including:

- Circle dancing
- Pilates
- Motorbike Nights
- Yoga
- Table Tennis

Volunteers have provided invaluable support.

11. Like most village halls, we rely almost entirely on the wonderful support and efforts of those in the community who are willing to offer their time, energy and skills to make the hall function smoothly. The trustees are extremely grateful to everyone who has helped make 2019 such a successful and enjoyable year. We are pleased to say that our list of regular volunteers is up to 32 people, with many more providing occasional help. We believe it is important for the community to engage with how the hall is run and maintained and we encourage you to get involved in any way you wish.

The charity's financial position is good.

12. 2019 saw an unusually large turnover for the charity. Our income was increased by significant grants and donations which have been used for capital investment in the building and estate. Within this turnover, the annual operating cost for the hall in 2019 was around £12,000 against an operating income of around £18,000. The trustees agreed for 2019 to retain a reserve of at least one year's operating costs. At the end of 2019 the cash reserve was around £13,000.

Next steps.

13. The charity faces 2020 with confidence. Our objectives for the next year include:

- Maintain the building and ensure that it is safe for users
- Continue to provide well-appointed facilities for the community
- Organise regular events for the community
- Seek to increase the hire of the hall, particularly where this provides services or activities for the community
- Continue to use excellent volunteers and thank them with a summer barbecue event
- Complete the renovation of the garden space beside the hall
- Apply for grant funding to update the south set of toilets
- Consider how we can improve our environmental activities
- Repaint the exterior of the building

Trustees (2019)

**Max Maxwell
Elizabeth Lyster
David Roberts
Simon Lyster
Jonathan Roberts**

**Madelene Wilkinson
David Wilkinson
Jim Bason
Mary Bason**