

## CLUNGUNFORD PARISH COUNCIL

Clerk: Mr B. Taylor, Sycamore Cottage, Clungunford. Craven Arms Shropshire, SY7 0PN.

Chairman: Councillor J. Roberts

The Annual Meeting of Clungunford Parish Council will be held on Wednesday May9th 2018 at 7.00 p.m. in the Village Hall.

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### BUSINESS OF THE MEETING

#### 1 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

#### 2 APOLOGIES

#### 3 MINUTES OF LAST MEETING

#### 4 DECLARATIONS OF INTEREST

#### 5.MATTERS ARISING

Update on need for data protection officer

#### 6 PLANNING MATTERS

An update on Heath Farm

17/03980/FUL Revisions to approved planning application Proposed Dwelling north of 7 Chapel Road, Clungunford. Supported by the parish council planning committee.

#### 7 INTERNAL AND EXTERNAL AUDITS

External Audit set for 11th June 2018. Though the system under the new auditors Littlejohns, is similar to the previous audits it now has to be done entirely on line and the auditors won't provide free information if you can't manage this unexplained system. They charge at a minimum rate of £40 an hour if they have to contact you because you've made mistakes in the returns you submit to them.

Plus parish councils now have to print out the paperwork Mazars used to send as hard copies. More hours and more ink to pay for.

An update on the Internal Audit.

#### 8 INSURANCE

Aon are no longer insuring local councils. They have passed our details to BHIB Brokers, who are yet to contact us.

#### 9.CORRESPONDENCE

Police Authority report of crimes 14th February – 13th April 2018 Assault in Abcott: Theft From a vehicle in Clungunford.

10. AUTHORISATION OF PAYMENTS

Clerk's salary March/April £486.66

Clerk's annual expenses for use of his home as an office £300

Petty Cash £50

Toner for printer £53.93

11 PARISH MATTERS

12 DATE OF NEXT MEETING

Wednesday July 11th 2018

Brian Taylor  
Clerk to Clungunford Parish Council

Draft Minutes of the Ordinary Meeting of Clungunford Parish Council held on Wednesday March 14th 2018 at 8.00 p.m. in the Village Hall.

Present councillors Rollason, Roberts, Tucker, Chapman, Arbery, Elliott, Mrs Gledhill, Mrs M Bason. Also present Councillor Hartin of Shropshire Council. Councillor Roberts in the chair.

#### 66 DECLARATIONS OF INTEREST

Mrs Gledhill declared an interest in Item 70, Planning Matters as one of the matters concerned her home.

#### 67 APOLOGIES

Mrs M Rooney

#### 68 MINUTES OF LAST MEETING

These were agreed to be correct and signed.

#### 69 MATTERS ARISING

SALC contacted the PC to say it would be receiving a further transparency fund coding grant of £675.12.

#### 70 PLANNING MATTERS

Four new planning problems have been identified at Heath Farm but too old at five years old now to do anything about. The application will be before the Shropshire Council Planning Committee on 10th May when it is feared it will be approved.

17/05742/FUL Erection of two storey extension and conservatory to rear following demolition of existing building at Bentley House. Agreed by Shropshire Council  
18/00281/TCA 7 Chapel Road. To fell 2 leylandii trees and reduce living trees within group of fir to 1 metre in height and remove dead trees to be replaced with conifers within Clungunford conservation area. Agreed by the Parish Council and no objection from Shropshire Council.

17/01175/OUT Proposed dwelling to the south of Abcott. Refused by Shropshire Council.

18/05765/ENF Abcott Manor Alleged breach of planning control in relation to planning permissions 15/05308/FUL & 15/05309/LBC works not being carried out in accordance with the approved plans. Pending Consideration

#### 71 DATA PROTECTION REGULATIONS

New regulations come into force in May. Councillor Roberts agreed to look into how this will affect Clungunford Parish Council.

#### 72 AUDIT REVIEW COMMITTEE

The audit review committee met on 31st January 2018 at Beechings, Hopton Heath, under the

chairmanship of Councillor Tucker. The committee reviewed the financial year from April 1st 2016

until March 31st 2017 and decided the financial procedures carried out were correct and the costs of

the Parish Council tightly controlled.

#### 73 REIMBURSEMENT OF CLUNGUNFORD WEBSITE COSTS

It was unanimously agreed Max Maxwell should be paid £110 to cover expenses incurred running the Clungunford website.

#### 74 LITTER PICK

It was agreed a parish-wide litter pick would be held on 7th April.

#### 75. CORRESPONDENCE

This was noted.

#### 76. AUTHORISATION OF PAYMENTS

Clerk's salary January/February £381.52

HOWLTA subscription of £12

SALC Subscription of £174.42

All proposed Councillor Chapman, seconded Councillor Elliott, and agreed.

#### 77 PARISH MATTERS

Shropshire Council has put up its precept by 6%

There are still potholes outside Clungunford House and on Clungunford Bridge, which still has a tree growing out of the side of it. The water leak outside Church View is still running.

Ringway did a good job fixing the drains outside The Lynches.

Councillor Rollason is moving home to Hopton Castle but his business will remain at Shelderton.

#### 78 DATE OF NEXT MEETING

The next meeting, the Annual Meeting, will be held on Wednesday May 9th 2018 at 7pm.

Meeting ended at 9pm.