**CLUNGUNFORD PARISH COUNCIL**

*Clerk:* Mr B. Taylor, Sycamore Cottage, Clungunford. Craven Arms, Shropshire, SY7 0PN.

*Chairman:* Councillor Jonathan Roberts

The Statutory Meeting of Clungunford Parish Council will be held on Wednesday July 11th 2018 at 8.00 p.m. in the Village Hall.

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**BUSINESS OF THE MEETING**

Brian Taylor

Clerk to Clungunford Parish Council Draft Minutes of the Annual Meeting of Clungunford Parish Council held on Wednesday May 9th 2018 at 7.00 p.m. in the Village Hall.

Present Councillors Mrs Bason, Mrs Gledhill, Tucker, Rollason, Mrs Rooney, Roberts, Elliott. Councillor Roberts in the chair. Also present Councillor Nigel Hartin of Shropshire Council.

1. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

 Councillor Roberts, proposed Councillor Mrs Bason, seconded Councillor Tucker, was unanimously re-elected as chairman. Councillor Tucker, proposed Councillor Roberts, seconded Councillor Mrs Rooney, was unanimously re-elected as vice chairman.

1. APOLOGIES

 Councillor Arbery out of the country.

1. MINUTES OF LAST MEETING

 **These were agreed** to be correct and signed.

1. DECLARATIONS OF INTEREST

 There were none.

5.MATTERS ARISING

 New government directives say that parish councils will not, after all, need to appoint a data protection officer.

1. PLANNING MATTERS

 The planning application regarding Heath Farm hasn’t gone in front of Shropshire Council’s Planning Committee yet. It might be discussed at the July meeting.

 17/03980/FUL Revisions to approved planning application Proposed Dwelling north of 7 Chapel Road, Clungunford. Supported by the parish council planning committee.

1. INTERNAL AND EXTERNAL AUDITS

 External Audit set for 11th June 2018. Though the system under the new auditors Littlejohns, is similar to the previous audits it now has to be done entirely on line and the auditors won’t provide free information if you can’t manage this unexplained system. They charge at a minimum rate of £40 an hour if they have to contact you because you’ve made mistakes in the returns you submit to them.

 Plus parish councils now have to print out the paperwork Mazars used to send as hard copies. More hours and more ink to pay for.

 The Internal Audit carried out by Joe Rooney found the parish accounts to be all in order. **It was agreed** the clerk would write to him on behalf of the Parish Council thanking him for his work.

1. INSURANCE

 Aon are no longer insuring local councils. They have passed our details to BHIB Brokers, who have sent a quote of £253.37 to continue that cover. **It was agreed** this should be paid.

9.CORRESPONDENCE

 Police Authority report of crimes 14th February – 13th April 2018 Assault in Abcott: Theft from a vehicle in Clungunford.

10. AUTHORISATION OF PAYMENTS

 Clerk’s salary March/April £486.66

 Clerk’s annual expenses for use of his home as an office £300 Proposed Councillor Tucker, seconded Councillor Elliott.

 Petty Cash £50 Proposed Councillor Mrs Rooney, seconded Councillor Roberts.

 Toner for printer £53.93 Proposed Councillor Tucker, seconded Councillor Mrs Rooney. **All agreed.**

1. PARISH MATTERS

 The hedge at Long Meadow End needs to be cut, the drain outside Oakfield at Hopton

 Heath is blocked. Twitchen Lane potholes need attention. Beckjay Lane outside Dr Black’s house needs resurfacing. Potholes outside Broadward Bridge Cottage need attention. **It was agreed** the clerk should write to the Highways Department about these. There are an excessive amount of potholes along the Leintwardine Road. **It was** **agreed** the clerk would write to Hereford Council about these. Mary Bason is now parish paths warden.

1. DATE OF NEXT MEETING

 Wednesday July 11th 2018

Meeting closed at 7.55 pm.